Notes for Applicant

1. Please read the "Guide and Conditions for Applicants of the AISS" (the "Guide") (available at the AISS website: https://aisc.cyberport.hk/aiss) carefully before completing this application form.

2. This application form is available in English only. Please complete the form and submit all supporting documents in English unless specified otherwise in the application form. The completed form should be duly signed. All information provided should be concise.

3. Information provided in this form will be used for processing the application and for related purposes. Such information may be disclosed to the Government or third parties if such disclosure is necessary for the purpose of processing the application and related purposes. You have the rights to access or correct your personal data provided in this form. If you wish to exercise such rights, please contact Hong Kong Cyberport Management Company Limited ("HKCMCL").

4. Please note that the information of this application form may be made available for public information after funding approval is given.

5. Checklist of required documents [total file size should be less than **20MB**]
   ☐ Soft copy of this Application Form [in both MS Word and PDF (signed with company/organisation chop)]
   ☐ Project proposal [in PDF]
   ☐ Team structure and Curricula Vitae of team members, if applicable [in PDF]
   ☐ Track records of computing power usage and the team, if applicable [in PDF]
   ☐ Financial proof, if applicable [in PDF]
   ☐ Copy of Certificate of Incorporation and Business Registration, or equivalent as proof of the entity [in PDF]
   ☐ Start-up document proof, if applicable [in PDF]
   ☐ Shareholding structure of the company, if applicable [in PDF]
   ☐ Other supporting/ reference document(s), if applicable [in PDF]

6. The completed application form and supporting documents should be submitted to HKCMCL by email to aiss_application@cyberport.hk. Submission by other means, including but not limited to post, will not be accepted.

7. Enquiries concerning the personal data collected by means of the application form, or in connection with the application, including the making of access and corrections, should be made in accordance with the "Personal Information Collection Statement" as shown in the Privacy Policy Statement on the AISS website.

8. This form is divided into the following sections:

Part A	Applicant Information
Part B	Project Details
Part C	Attachment List
Part D	Declaration

9. The Applicant should fill in this form and provide all necessary information with the consent of all parties concerned.

<table>
<tr><td>(Official Use Only)</td></tr>
<tr><td>Date of Receipt: _____</td></tr>
<tr><td>Reference No.: _____</td></tr>
</table>

Artificial Intelligence Subsidy Scheme ("AISS")

Application Form

Part A - Applicant Information

Category [1]	☐Local institutions ☐R&D centres ☐Government bureaux and departments ☐AI start-ups ☐Strategic enterprises
Entity Name	(Eng)
	(Chi)
Address	(Eng)
	(Chi)
Key Contact Person 1	
Name	(Eng)
	(Chi)
Title	(Eng)
	(Chi)
Department	(Eng)
	(Chi)
Contact No.	
Contact Email	
Key Contact Person 2 (if applicable)	
Name	(Eng)
	(Chi)
Title	(Eng)
	(Chi)
Department	(Eng)
	(Chi)
Contact No.	
Contact Email	

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[1] Please refer to the definitions as set out on the website at https://aisc.cyberport.hk/aiss or the prevailing Guides and Conditions for Applicants of the AISS.

Part B – Project Details

For each project, please provide detailed information as below:

[Please provide Supplemental Information as attached in Annex A if more than ONE project will be submitted by the Applicant]

Project 1

Project Title	(Eng)
	(Chi)
Project Objectives and Summary (in about 250 words in English and 400 characters in Chinese)	(Eng)
	(Chi)
Preferred Start Date for the Consumption of Computing Power (dd/mm/yyyy)	
Computing Power Required (please indicate in one full unit)	[_____] Node(s)
Consumption Period (please indicate in one full unit)	[_____] Month(s)
Technology Area	☐Automotive Systems ☐Biotechnology ☐Computer Science ☐Electronics ☐Energy ☐Environmental Protection ☐Information and Communication Technologies ☐Logistics and Supply Chain Management ☐Mechanical Systems and Manufacturing Technology ☐Microelectronics ☐Nanotechnology and Materials Science ☐Robotics ☐Testing and Certification ☐Textiles/Clothing/Footwear ☐Quantum Technology ☐Others (please specify): _____
Industry Sector	☐Banking/ Financial Market/ Fund Management/ Insurance ☐Biotechnology ☐Construction ☐Electrical and Electronics ☐Energy

<table>
<tr><td></td><td>

☐Environmental
☐Food and Beverage
☐General (Cross Sectors)
☐Import and Export Trade
☐Information Technology
☐Logistics and Communication Technologies
☐Manufacturing Engineering
☐Materials
☐Medical Equipment
☐Precision Engineering
☐Printing and Publishing
☐Professional Services
☐Real Estate/ Property Management
☐Telecommunications
☐Testing and Certification
☐Textiles/Clothing/Footwear
☐Tourism
☐Transportation
☐Wholesale and Retail
☐Others (please specify):
_____

</td></tr>
<tr><td>

Relevancy to the National 14th Five-Year Plan
(can choose more than one)

</td><td>

☐Artificial Intelligence
☐Quantum Computing
☐Integrated Circuits Design
☐Brain Science and Brain-Like Technology Research
☐Genomics and Biotechnology
☐Clinical Medicine and Health
☐Deep Space, Deep Earth, Deep Sea and Polar Research
☐Other (please specify): _____

</td></tr>
<tr><td>

Project Deliverables
(e.g. new product, new service, research results, etc.)

</td><td></td></tr>
<tr><td rowspan="3">

Expected Outcome(s)
(if any)

</td><td>

[_____] Patent(s)
Details: _____

</td></tr>
<tr><td>

[_____] Publication(s)
Details: _____

</td></tr>
<tr><td>

[_____] Award(s)
Details: _____

</td></tr>
<tr><td>

R&D Details
(e.g. model complexity, dataset size, batch size, precision requirements, model training vs inferencing, etc.)

</td><td></td></tr>
<tr><td>

R&D Advantages
(e.g. Uniqueness in industry with competitive edges or novelty in academic research with advancement)

</td><td></td></tr>
<tr><td>

Contribution to I&T and AI Development
(e.g. new methodology, strategic objective, etc.)

</td><td></td></tr>
</table>

Public Funding Obtained (if any) (e.g. Research funding supported by the Research Grants Council (RGC), Research, Academic and Industry Sectors One-plus Scheme (RAISe+), Technology Start-up Support Scheme for Universities (TSSSU), etc.)	Funding Scheme: Reference No.: Project Name: Funding Amount: HK$ Remarks (if any):
Contribution to Technological, Social or Economic Growth of the Hong Kong I&T and AI Sectors (if any) (e.g. addressing key challenges in Hong Kong, new market opportunities, etc.)	
Partnership (if any) (e.g. collaboration with enterprises, Government, universities, startups, etc.)	

1. Has there been/ will there be any attempt to seek funding support for this project from sources other than the AISS?

    ☐ Yes (Please provide details) _____

    ☐ No

2. Is this project a re-submission of a previously rejected or withdrawn project application for the AISS?

    ☐ Yes (Please state the reference number of the previous application and highlight if there are any differences between this project application and the previous one.)

    _____

    _____

    ☐ No

Part C – Attachment List

Please provide the following information in separate PDF attachments saved in corresponding file names as indicated below:

	Attachment	Description	Type	File Name
1	Project proposal (within 10 slides)	i. Detailed project milestones with timeline; ii. Implementation plan on the computing power requirement and usage duration (reference to **_Illustration A_** as below) with justifications; iii. Market analysis[2]; iv. R&D methodology[2] and details leveraging computing power; v. Risk assessment; vi. Other ICT infrastructure requirements (e.g. storage, RAM, OS, AI development framework, etc.), if any	Mandatory	Appendix A
2	Team structure and Curricula Vitae of team members	Team Qualification (e.g. Curricula Vitae of team members, etc.) and team structure with their perspective roles and responsibilities	Mandatory[3]	Appendix B
3	Track records of computing power usage and the team	i. Track record of computing power usage by the team or the project, if any; ii. Track record of the team in terms of market reputation, academic influence, or other relevant attributes, if any; Significant publications, product catalogues, awards, or recognitions that demonstrate the team's achievements and credibility, if any	If applicable	Appendix C
4	Financial proof	Financial statements of past three months or latest audit report or proof of project funding	Mandatory[3]	Appendix D
5	Copy of Certificate of Incorporation and Business Registration, or equivalent as proof of the entity		Mandatory	Appendix E
6	Start-up document(s) proof of the followings, if any: (1) incubatee and alumnus of Cyberport/Hong Kong Science and Technology Parks Corporation		If applicable	Appendix F

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[2] It is mandatory to provide such information except for local institutions and R&D centres.
[3] It is mandatory to provide such information except for Government bureaux and departments.

AISS Application Form (v1/2024)

	(2) grantee of the Technology Start-ups Support Scheme for Universities			
	(3) grantee of Research, Academic and Industry Sectors One-plus Scheme			
7	Shareholding structure of the company		If applicable	Appendix G
8	Other supporting/ reference document(s), please specify:		If applicable	Appendix H

Illustration A – GPU allocation (1 node, 12 months)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Project 1	1	1	1/2	1/2			1	1			1/2	1/2
Project 2			1/2	1/2	1	1			1	1	1/2	1/2
TOTAL:	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**1**

Part D – Declaration

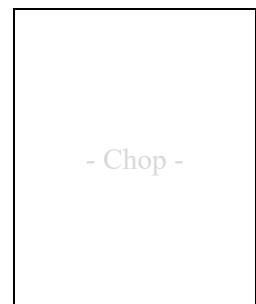I, on behalf of, _____ , declare that –

(Name of Applicant)

(a)　the applicant has carefully read and fully understands the Guide and Conditions for Applicants of the Artificial Intelligence Subsidy Scheme (the Guide) and all explanatory notes as set out in this form;

(b)　all the information provided in this form as well as the accompanying information is true, complete and accurate and reflect the status of affairs as at the date of submission. The applicant undertakes to inform HKCMCL immediately if there are any subsequent changes to the above information (in particular, subsequent approval of funds by other government funding sources after this application is submitted). In the event that any information is found untrue, incomplete or inaccurate in future, HKCMCL reserves the right to revoke its approval of any application, withdraw any subsidy approved, request for refund to the Government of subsidy already granted, and subject the case to legal proceedings;

(c)　the applicant has obtained consent from all relevant persons/entities for the disclosure, use and further disclosure by the Government of their information/personal data, all information provided in this form as well as the accompanying information will be used and/or disclosed by HKCMCL to relevant parties to process the application, to conduct research and survey, and if the application is successful, to monitor the project, to exercise its rights and powers in relation to the project, and for other related purposes;

(d)　the applicant has not applied for or accepted and shall not apply for or accept additional subsidy from other sources for the same cost from AISS under the approved project. The applicant shall disclose to HKCMCL any and all forms of financial support received from other sources and/or the AISS (if applied and granted previously) for i) the same project or ii) any of the costs covered under the AISS when submitting application(s) in respect of the AISS and throughout the validity period of the project; and

(e)　the applicant shall conform in all respects with all legislation (including without limitation the Law of the People's Republic of China on Safeguarding National Security in the Hong Kong Special Administrative Region), regulations and by-laws of the Hong Kong Special Administrative Region in carrying out the project.

Authorised signature of the applicant	_____	
Name of signatory	_____	- Chop -
Title	_____	
Date	_____	

Supplemental Information

Project [_]

Project Title	(Eng)
	(Chi)
Project Objectives and Summary (in about 250 words in English and 400 characters in Chinese)	(Eng)
	(Chi)
Preferred Start Date for the Consumption of Computing Power (dd/mm/yyyy)	
Computing Power Required (please indicate in one full unit)	[_____] Node(s)
Consumption Period (please indicate in one full unit)	[_____] Month(s)
Technology Area	☐Automotive Systems ☐Biotechnology ☐Computer Science ☐Electronics ☐Energy ☐Environmental Protection ☐Information and Communication Technologies ☐Logistics and Supply Chain Management ☐Mechanical Systems and Manufacturing Technology ☐Microelectronics ☐Nanotechnology and Materials Science ☐Robotics ☐Testing and Certification ☐Textiles/Clothing/Footwear ☐Quantum Technology ☐Others (please specify): _____
Industry Sector	☐Banking/ Financial Market/ Fund Management/ Insurance ☐Biotechnology ☐Construction ☐Electrical and Electronics ☐Energy ☐Environmental ☐Food and Beverage

	☐General (Cross Sectors) ☐Import and Export Trade ☐Information Technology ☐Logistics and Communication Technologies ☐Manufacturing Engineering ☐Materials ☐Medical Equipment ☐Precision Engineering ☐Printing and Publishing ☐Professional Services ☐Real Estate/ Property Management ☐Telecommunications ☐Testing and Certification ☐Textiles/Clothing/Footwear ☐Tourism ☐Transportation ☐Wholesale and Retail ☐Others (please specify): _____
Relevancy to the National 14th Five-Year Plan (can choose more than one)	☐Artificial Intelligence ☐Quantum Computing ☐Integrated Circuits Design ☐Brain Science and Brain-Like Technology Research ☐Genomics and Biotechnology ☐Clinical Medicine and Health ☐Deep Space, Deep Earth, Deep Sea and Polar Research ☐Other (please specify): _____
Project Deliverables (e.g. new product, new service, research results, etc.)	
Expected Outcome(s) (if any)	[____] Patent(s) Details: _____
	[____] Publication(s) Details: _____
	[____] Award(s) Details: _____
R&D Details (e.g. model complexity, dataset size, batch size, precision requirements, model training vs inferencing, etc.)	
R&D Advantages (e.g. Uniqueness in industry with competitive edges or novelty in academic research with advancement)	
Contribution to I&T and AI Development (e.g. new methodology, strategic objective, etc.)	
Public Funding Obtained (if any)	Funding Scheme: Reference No.:

(e.g. Research funding supported by the Research Grants Council (RGC), Research, Academic and Industry Sectors One-plus Scheme (RAISe+), Technology Start-up Support Scheme for Universities (TSSSU), etc.)	Project Name: Funding Amount: HK$ Remarks (if any):
Contribution to Technological, Social or Economic Growth of the Hong Kong I&T and AI Sectors (if any) (e.g. addressing key challenges in Hong Kong, new market opportunities, etc.)	
Partnership (if any) (e.g. collaboration with enterprises, Government, universities, startups, etc.)	

1. Has there been/ will there be any attempt to seek funding support for this project from sources other than the AISS?

   ☐ Yes (Please provide details) _____

   ☐ No

2. Is this project a re-submission of a previously rejected or withdrawn project application for the AISS?

   ☐ Yes (Please state the reference number of the previous application and highlight if there are any differences between this project application and the previous one.)

   _____

   _____

   ☐ No